

Friday Memo
October 16, 2015

Upcoming Events – Bruce Harter

October 17: Free Fix Day, DeAnza, 10:00 – 2:00
October 17: Crisis Prevention Institute Training for Principals, PCS, 8:30 AM
October 17: Volunteer Fingerprinting for Parents, Fairmont, 9:00 – 12:00
October 18: Rising Scholars, DeAnza, 3:00 – 7:00 PM
October 19: Youth Commission, Helms, 6:30 PM
October 20: Governance Subcommittee, Alvarado, 12:00 PM
October 20: Facilities Subcommittee, FOC, 4:00 PM
October 21: Board of Education, DeJean, 6:30 PM
October 22: Berkeley Global Campus Working Group, Richmond Field Station, 6:00 PM
October 22: Community Budget Advisory (CBAC), Alvarado, 6:30 PM
October 23: Coronado Neighborhood Scholarship Banquet – Galileo Club, 6:30 PM
October 24: Richmond Swim Center Grand Re-Opening, Kennedy, 5:00 PM

Next Week's Board Meeting – Bruce Harter

Closed Session for Wednesday's October 21st meeting begins at 5:00 PM.

Graduations 2016 – Bruce Harter

Attached is a schedule for high school graduations next spring.

College Day – Wendell Greer

College Day took place this past Wednesday, October 14. The counseling and administrative staff supported another great opportunity for our students in becoming college ready. All the participating schools reported smooth operations and success. Students shared that they were grateful for another opportunity to take the College Board tests and that they felt confident in taking the tests. The following break-down illustrated the number of students taking the test.

8th and 9th graders took the PSAT, a total of 4180 test were taken. This is the first time that the 8th graders transitioned from the ready step test to the PSAT.

All 9th through 12th graders took the PSAT NMSQT (National Merit Scholarship eligibility test.) The results of this test can provide eligibility opportunities for various scholarships for our students. There were a total of 4080 tests.

All 12th graders took the SAT which totaled 1745 tests.

There were a total of 10,005 College Board tests taken.

Over-all, a great success at all sites.



Google Drive Professional Development— Nia Rashidchi

In an ongoing effort to integrate technology into instruction and everyday practice, different stakeholder groups have been undergoing training in the use of Google Drive to enhance collaboration and efficiency. Principals, administrative assistants, Academic Subcommittee teacher liaisons, and other teacher groups have been provided training. While the focus for each training varied according to the audiences’ needs, having these different stakeholder groups able to use the same technology tool will increase our districtwide online collaborative skills.

Community Advisory Committee (CAC) for Special Education Annual “You Make A Difference Awards” – Steve Collins

The Community Advisory Committee for Special Education is seeking nominations for the annual “You Make a Difference Awards” Ceremony on Thursday, March 10, 2015 at DeJean Middle School

This year there are three different award categories:

You Make a Difference Award:

Nominees must demonstrate outstanding contributions above and beyond in the role as a parent, a job description or general expectations. Parents, students, community members, educators and school staff members from regular or special education who are involved with children with special needs are eligible to receive an award.

Jake Rockeman Award:

The “Jake Rockeman Award” was created in honor of a nine year old boy, who passed away October of 2003. Jake was a student in our district, who despite his diverse “disabilities”, touched the lives of many. His parents, Trish and Glen Rockeman, were very involved in his life by volunteering in many capacities in our district as well as activities in the community. Jake is missed by all who knew him.

The CAC would like to present this award to students in our district who have gone out of their way to make the lives of special education students more accepted in our district. To receive this award, students must:

- Have been inspired by a special education student
- Have given support to a special education student
- Have made an outstanding contribution to a special education student
- Have been a positive role model to a special education student
- Have helped promote inclusion with the general education community

The Brian Rutherford Memorial Service Award for Excellence in Transportation:

The “Brian Rutherford Memorial Service” Award has been created in memory of Brian Rutherford, former manager of First Student. The CAC will present this award to a First Student bus driver who has demonstrated excellence in service by performing their transportation duties with professionalism and compassion, by going above and beyond their duties, and by setting an example for others.

Please see the attached Nomination forms.

WCCUSD Positive Behavior Interventions and Support (PBIS) Systems - Nia Rashidchi

Positive Behavior Interventions and Support Systems (PBIS) is a framework or approach for assisting school personnel in adopting and organizing evidence-based behavioral interventions into an integrated continuum that enhances **academic and social** behavior outcomes for all students.

Three years ago we worked with all schools to select at least one social-emotional support system to grow as a strategy in each school.

The following programs are used at our elementary, middle and high schools to build the capacity of adults and students to improve culture and climate, reduce suspensions and expulsions, and work towards true college and career readiness. We think it is important for our board members to have a quick “cheat sheet” on these programs:

Restorative Justice - Restorative Justice (RJ) is a set of principles and practices employed in WCCUSD to build community and respond to student misconduct, with the goals of repairing harm and restoring relationships between those impacted. The RJ program has a three-tiered model of prevention, intervention, and supported reentry in response to conflict/harm.

The RJ program also works to lower rates of suspension and expulsion, and foster positive school climate with the goal of eliminating racially disproportionate discipline practices and the resulting push-out of students into the prison pipeline.

Mindful Life Project - A research-based and culturally relevant school-based intervention program that guides students to make positive life choices in school and community. The program empowers underserved students through mindfulness and other transformative skills to gain self-awareness, confidence, self-regulation and resilience, leading to lifelong success.

Building Effective Schools Together (BEST) – This program trains school teams to develop positive school rules, teach the rules clearly to students, and put reinforcement systems in place to build motivation for positive schoolwide behavior.

Toolbox – Is a K-6 curriculum supporting children in understanding and managing their emotional, social, and academic success. Children learn 12 simple, powerful tools. Through practice, the tools become valuable personal skills, resulting in self-awareness, self-management, and relationship-building skills, as well as fostering responsible decision-making.

Super Achievement (Selina Jackson) - Provides support on developing emotional competence in adults and students, enhances teacher capacity in classroom management and effective parent and student interactions/communication, and builds administrator capacity to support staff.

February 11, 2016, WCCUSD’s “First Ever” Digital Learning Day - Nia Rashidchi

As an “e-rate district”, the Children’s Internet Protection Act (CIPA) requires certain compliance actions. One of these items is that WCCUSD “...provide for educating minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response.” Beyond compliance with CIPA, our students need to be educated on safe, appropriate online behavior. In order to accomplish this, February 11, 2016 will be Digital Learning Day across the district. Elementary and high school students will be taught one 45-minute lesson on digital citizenship, and middle school students will be taught two 45-minute lessons. Common Sense Media has a full scope and sequence of digital citizenship lessons available to our teachers and principals all year long. Links to the suggested lessons for each grade level are available on the district website under the Educational Technology department. Principals and teacher liaisons have been provided the relevant information. As we proceed through the school year, further information and support will be provided so that schools can plan their Digital Learning Day.

Williams Act Facility Complaints (3rd Quarter 2015) – Lisa LeBlanc

The District received three Williams Act Facilities complaints during the July 1st – September 30, 2015 quarter. The complaints were specific to a classroom at Downer Elementary School being “very hot” during the day. The heating and ventilation system was evaluated and determined to be operating as designed but it does not include air conditioning. Very few areas within our schools have air conditioning and the recent warm weather is creating teaching and learning challenges throughout the district. To improve warm weather comfort at Downer Elementary (in addition to other schools experiencing similar heat-related issues), WCCUSD is implementing the strategy of precooling rooms by ventilation at night to improve classroom comfort during school days. In addition, portable fans are being purchased for distribution to classrooms per principal’s work order request.

Update on Sole Source – Lisa LeBlanc

On October 21, 2015, the Board will be considering Resolution No. 45-1514 which designates specific products and materials to maintain control of costs and, more importantly, to ensure uniformity across the District. Public Contract Code provides a process for public agencies to declare products as “sole source” in order to support these goals and requires the Board to adopt

West Contra Costa Unified School District
Office of the Superintendent

findings. The sole source equipment was reviewed by the Facilities Subcommittee and includes landscape irrigation controllers, windows, finish hardware, food service equipment, HVAC systems, marquees, and trash compactors.

Local Agency Investment Funds (LAIF) – Sheri Gamba

District funds are kept in the Contra Costa County Treasury. During any given period when there may be excess funds, beyond the immediate cash flow requirements, it may be advantageous to invest the funds in the Local Agency Investment Fund (LAIF). LAIF is a voluntary program created by statute and began in 1977 as an investment alternative for California's local governments and special districts. The County Treasurer is the District's liaison to the State's LAIF. All deposits and withdrawals are made by the County Treasurer with the District's direction and approval.

The program offers local agencies the opportunity to participate in a major portfolio, which invests hundreds of millions of dollars, using the investment expertise of the State Treasurer's Office investment staff at no additional cost to the taxpayer.

Investments in LAIF would typically occur in the Bond Fund (21) and the General Fund (01). The District has used the LAIF program for many years, however a new resolution is authorizing this activity now in order to accommodate changeover in staff. The resolution will be on the consent agenda for the October 21, 2015 Board Meeting.

Certificated Openings-Ken Whitemore

In light of recent concerns about openings at schools it is important a weekly status report of current openings is provided. Below is a list of current openings (site and position), reason for opening and current status. If you have any questions or need further background please contact me.

School	Reason for Opening	Current Status
Fairmont 5/6 Combination Class	Teacher resignation late September	Substitute selected by site. Support provided by retired teacher
Kennedy-Counselor	Counselor resignation September	Interviews scheduled
El Cerrito Drama/English	Teacher resignation September	New teacher to begin on 10/21
Helms Science	Teacher illness leave for year	Moving teacher on Special Assignment (TOSA) to position
El Cerrito English	Late resignation	Position offered, awaiting fingerprint clearance.
Ohlone Kinder	Enrollment Growth position	Class covered by TOSA from first week, new teacher started 10/14
Hercules Middle	Enrollment Growth position	Class covered by substitute, position offered, awaiting fingerprint clearance

2015-16 Budget – Sheri Gamba

It has been brought to my attention that an edit that occurred during the processing of the budget document did not make it into our printed copy on-line. There are two forms, the form CEA and the form CEB that were edited. The correct forms were provided to the County and State. These are the forms that calculate a formula for the percent of funding committed to classroom instruction. The minimum standard is 55% for a unified district. At the time of budget adoption our calculations indicated that we meet the standard for the 2015-16 budget. The District was .13% below the standard in our June Estimated Actuals for 14-15, however, when the books were closed and the Unaudited Actuals were complete they show we are in compliance with the 55% standard for the 14-15 fiscal year. I have included the edited forms that were submitted for the 2015-16 as well as the subsequent unaudited actual form for 2014-15. Staff has inserted the corrected forms into our file on our website.

Public Records Log – Marcus Walton

Included in this week's memo is the log of public records requests received by the district. If you have any questions, please contact me.



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
Office of the Associate Superintendent
1108 Bissell Avenue
Richmond, CA 94801-3135
Phone(510) 231.1160 Fax (510) 236.0662

Dr. Bruce Harter
Superintendent of Schools

Dr. Wendell Greer
Associate Superintendent, K-12

West Contra Costa Unified Graduation Ceremonies 2016

Middle College

Ceremony: Saturday, May 28, 2016 10 a.m. Richmond Convention Center

Adult Education

Ceremony: Monday, June 6, 2016 7:00 p.m. El Cerrito Theater

De Anza High School

Ceremony: Tuesday, June 7, 2016 7:00 p.m. Richmond Convention Center

Kennedy High School

Ceremony: Wednesday, June 8, 2016 7:00 p.m. Richmond Convention Center

Richmond High School

Ceremony: Thursday, June 9, 2016 7:00 p. m. Richmond Convention Center

El Cerrito High School

Ceremony: Friday, June 10, 2016 7:00 p.m. Richmond Convention Center

Pinole Valley High School

Ceremony: Saturday, June 11, 2016 12:00 p.m. Richmond Convention Center

Alternative Education

Ceremony: Saturday, June 11, 2016 3:30 p.m. Richmond Convention Center

Hercules High School

Ceremony: Saturday, June 11, 2016 6:00 p.m. Hercules High School Football Field

Extended Learning Summer School

Ceremony: Thursday, July 14, 2016 6:00 p.m. Richmond Convention Center



The Community Advisory Committee for Special Education
West Contra Costa Unified School District

**YOU MAKE A DIFFERENCE AWARD
NOMINATION FORM**

The Community Advisory Committee for Special Education is requesting nominations for the annual "You Make a Difference" awards. Parents, students, community members, educators, and school staff members from regular or special education, who are involved with children with special needs, are eligible to receive an award.

Please use the following guidelines for your nominee:

1. Nominees must demonstrate outstanding contributions above and beyond:
 - a. The role of a parent
 - b. A job description
 - c. General expectations

2. High priority consideration will be given but not limited to activities in the following areas:
 - a. Mainstreaming and integration
 - b. Career development
 - c. Fostering parental involvement
 - d. Curriculum enhancement
 - e. Job placement

Please complete the attached form. Include specific examples of those activities you feel best illustrate your nominee's outstanding contributions to the lives of special education students. If you need assistance with the form please call Jeanine Bishop, Parent Liaison at 510.307.4669.

Due: Friday November 20, 2015

Return To: Steve Collins, SELPA Director
Pupil Services Center
2465 Dolan Way
San Pablo, CA 94806
(VIA US Postal Service or school mail)

Notification: You will be notified of the decision of the "You Make a Difference" Award Committee; and if your nominee is selected you will be asked to present the award.

Award Ceremony: Ceremony & reception will be held:

Date: Thursday, March 10, 2016
Time: 7:00 p.m. – 9:00 p.m.
Where: DeJean Middle School
3400 MacDonald Ave., Richmond

Approved: 
Steve Collins, SELPA Director

Please see reverse side for nomination form

**COMMUNITY ADVISORY COMMITTEE FOR SPECIAL EDUCATION (CAC)
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT
YOU MAKE A DIFFERENCE AWARD
NOMINATION FORM**

Nominate: _____		
Name		

Street Address		

City,		Zip Code

Telephone Number(s)		

Position	School Affiliation	School Telephone #

Due: November 20, 2015

Nominators: _____		
Name	School Affiliation	

Title (Parent, Community, School Staff, Student)		

Address	City	Zip code

Telephone #		

Community Advisory Committee (CAC) for Special Education
West Contra Costa Unified School District

"Jake Rockeman Award"

Will be presented at the "You Make a Difference" Awards Ceremony

Thursday, March 10, 2016
DeJean Middle School
3400 MacDonald Ave, Richmond

The "Jake Rockeman Award" was created in honor of a nine year old boy, who passed away October of 2003. Jake was a student in our district, who despite his diverse "disabilities," touched the lives of many. His parents, Trish and Glen Rockeman, were very involved in his life by volunteering in many capacities in our district as well as activities in the community. Jake is missed by all who knew him.

The CAC would like to present this award to students in our district who have gone out of their way to make the lives of special education students more accepted in our district. To receive this award, students must:

- Have been inspired by a special education student
- Have given support to a special education student
- Have made an outstanding contribution to a special education student
- Have been a positive role model to a special education student
- Have helped promote inclusion with the general education community

Please submit the names of any student deserving of the award and give a description of their contribution to:

Steve Collins, SELPA Director
Special Education Department
2465 Dolan Way, San Pablo 94806
Fax Number – (510) 724-8829

Nominations due, Friday, November 20, 2015

School administrators: Please distribute (ASAP) to all teachers or programs that have students that work together with special education students. If you need more information contact Jeanine Bishop, Parent Liaison @ (510) 307-4669 or Steve Collins, @ (510) 307-4630.

Please see the reverse side for the application.

Approved by:



Steve Collins, SELPA Director

Community Advisory Committee (CAC for Special Education)
West Contra Costa Unified School District

Due: Friday, November 20, 2015

Student's Name: _____ Grade: _____

School: _____ Classroom Affiliation: _____

Student's Address: _____

Phone Number: (where student can be reached): _____

Description of contribution to special education student (also include name of special education student(s), teacher and classroom phone number – use additional page if necessary):

Nominator: _____ Title: _____

School: _____ Classroom Affiliation: _____

Address (school or other): _____

Phone Number (where you can be easily reached): _____

Community Advisory Committee for Special Education
West Contra Costa Unified School District

The Brian Rutford Memorial Service Award
For Excellence in Transportation

Thursday, March 10, 2016
DeJean Middle School, 3400 MacDonald Ave, Richmond

Nominations due, Friday, November 20, 2015

The Brian Rutford Memorial Service Award has been created in memory of Brian Rutford, former manager of First Student. The CAC will present this award to a First Student bus driver who has demonstrated excellence in service by performing their transportation duties with professionalism and compassion, by going above and beyond their duties, and by setting an example for others.

Please submit nomination to: Steve Collins, SELPA Director
Special Education Department
2465 Dolan Way, San Pablo 94806
Fax Number – (510) 724-8829

If you need more information contact Jeanine Bishop, Parent Liaison @ (510) 307-4669 or Steve Collins, @ (510) 307-4630.

Please see reverse side to complete nomination.

Approved by:



Steve Collins, SELPA Director

Community Advisory Committee for Special Education
West Contra Costa Unified School District

Due: Friday, November 20, 2015

Bus Driver's Name: _____

Address: _____

Phone Number: (where driver can be reached): _____

Nominator: _____

Address: _____

Phone # (where you can be reached): _____

Giving specific examples, please describe ways in which the driver has demonstrated excellence in service. – use additional page if necessary):

Current Expense Formula/Minimum Classroom Compensation

PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Reductions (Extracted) (See Note 2) (4a)	Reductions (Overrides)* (See Note 2) (4b)	EDP No.	Current Expense-Part II (Col 3 - Col 4) (5)	EDP No.
1000 - Certificated Salaries	120,094,972.00	301	657,364.00	303	119,437,608.00	305	1,243,021.00	7,355,259.00	307	112,082,349.00	309
2000 - Classified Salaries	46,246,007.00	311	186,896.00	313	46,059,111.00	315	338,594.00	2,543,070.00	317	43,516,041.00	319
3000 - Employee Benefits (Excluding 3600)	71,539,280.00	321	19,224,885.00	323	52,314,395.00	325	468,521.00	2,819,906.00	327	49,494,489.00	329
4000 - Books, Supplies Equip Replace. (6500)	18,397,640.00	331	55,968.00	333	18,341,672.00	335	1,806,070.00	5,410,513.00	337	12,931,159.00	339
5000 - Services... & 7300 - Indirect Costs	59,202,074.00	341	311,480.00	343	58,890,594.00	345	24,726,745.00	34,657,696.00	347	24,232,898.00	349
TOTAL					295,043,380.00	365			TOTAL	242,256,936.00	369

Note 1 - In Column 2, report expenditures for the following programs: Nonagency (Goals 7100-7199), Community Services (Goal 8100), Food Services (Function 3700), Fringe Benefits for Retired Persons (Objects 3701-3702), and Facilities Acquisition & Construction (Function 8500).

Note 2 - In Column 4, report expenditures for: Transportation (Function 3600), Lottery Expenditures (Resource 1100), Special Education Students in Nonpublic Schools (Function 1180), and other federal or state categorical aid in which funds were granted for expenditures in a program not incurring any teacher salary expenditures or requiring disbursement of the funds without regard to the requirements of EC Section 41372.

* If an amount (even zero) is entered in any row of Column 4b or in Line 13b, the form uses only the values in Column 4b and Line 13b rather than the values in Column 4a and Line 13a.

PART II: MINIMUM CLASSROOM COMPENSATION (Instruction, Functions 1000-1999)		Object	EDP No.
1. Teacher Salaries as Per EC 41011		1100	375
2. Salaries of Instructional Aides Per EC 41011		2100	380
3. STRS		3101 & 3102	382
4. PERS		3201 & 3202	383
5. OASDI - Regular, Medicare and Alternative		3301 & 3302	384
6. Health & Welfare Benefits (EC 41372) (Include Health, Dental, Vision, Pharmaceutical, and Annuity Plans)		3401 & 3402	385
7. Unemployment Insurance		3501 & 3502	390
8. Workers' Compensation Insurance		3601 & 3602	392
9. OPEB, Active Employees (EC 41372)		3751 & 3752	0.00
10. Other Benefits (EC 22310)		3901 & 3902	393
11. SUBTOTAL Salaries and Benefits (Sum Lines 1 - 10)			395
12. Less: Teacher and Instructional Aide Salaries and Benefits deducted in Column 2			873,571.00
13a. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4a (Extracted)			67,957.00
b. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4b (Overrides)*			396
14. TOTAL SALARIES AND BENEFITS			132,921,753.00
15. Percent of Current Cost of Education Expended for Classroom Compensation (EDP 397 divided by EDP 369) Line 15 must equal or exceed 60% for elementary, 55% for unified and 50% for high school districts to avoid penalty under provisions of EC 41372			54.87%
16. District is exempt from EC 41372 because it meets the provisions of EC 41374. (If exempt, enter 'X')			

PART III: DEFICIENCY AMOUNT	
A deficiency amount (Line 5) is only applicable to districts not meeting the minimum classroom compensation percentage required under EC 41372 and not exempt under the provisions of EC 41374.	
1. Minimum percentage required (60% elementary, 55% unified, 50% high)	55.00%
2. Percentage spent by this district (Part II, Line 15)	54.87%
3. Percentage below the minimum (Part III, Line 1 minus Line 2)	0.13%
4. District's Current Expense of Education after reductions in columns 4a or 4b (Part I, EDP 369)	242,256,936.00
5. Deficiency Amount (Part III, Line 3 times Line 4)	314,934.02

PART IV: Explanation for adjustments entered in Part I, Column 4b (required)	
These adjustments are for Local Programs such as Parcel Tax and MRAD.	

Current Expense Formula/Minimum Classroom Compensation

PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Reductions (Extracted) (See Note 2) (4a)	Reductions (Overrides)* (See Note 2) (4b)	EDP No.	Current Expense-Part II (Col 3 - Col 4) (5)	EDP No.
1000 - Certificated Salaries	115,348,506.00	301	770,922.00	303	114,577,584.00	305	1,303,635.00	6,865,187.00	307	107,712,397.00	309
2000 - Classified Salaries	48,313,954.00	311	202,164.00	313	48,111,790.00	315	339,107.00	2,482,063.00	317	45,629,727.00	319
3000 - Employee Benefits (Excluding 3800)	75,077,501.00	321	19,972,487.00	323	55,105,014.00	325	495,758.00	3,040,955.00	327	52,064,059.00	329
4000 - Books, Supplies Equip Replace. (6500)	15,662,212.00	331	10,000.00	333	15,652,212.00	335	1,675,467.00	4,266,252.00	337	11,385,960.00	339
5000 - Services... & 7300 - Indirect Costs	51,089,497.00	341	97,500.00	343	50,991,997.00	345	20,552,893.00	27,920,952.00	347	23,071,045.00	349
TOTAL					284,438,597.00	365			TOTAL	239,863,188.00	369

Note 1 - In Column 2, report expenditures for the following programs: Nonagency (Goals 7100-7199), Community Services (Goal 8100), Food Services (Function 3700), Fringe Benefits for Retired Persons (Objects 3701-3702), and Facilities Acquisition & Construction (Function 8500).

Note 2 - In Column 4, report expenditures for: Transportation (Function 3600), Lottery Expenditures (Resource 1100), Special Education Students in Nonpublic Schools (Function 1180), and other federal or state categorical aid in which funds were granted for expenditures in a program not incurring any teacher salary expenditures or requiring disbursement of the funds without regard to the requirements of EC Section 41372.

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3. STRS		3101 & 3102	382
4. PERS		3201 & 3202	383
5. OASDI - Regular, Medicare and Alternative		3301 & 3302	384
6. Health & Welfare Benefits (EC 41372) (Include Health, Dental, Vision, Pharmaceutical, and Annuity Plans)		3401 & 3402	385
7. Unemployment Insurance		3501 & 3502	390
8. Workers' Compensation Insurance		3601 & 3602	392
9. OPEB, Active Employees (EC 41372)		3751 & 3752	0.00
10. Other Benefits (EC 22310)		3901 & 3902	324,296.00
11. SUBTOTAL Salaries and Benefits (Sum Lines 1 - 10)			135,956,426.00
12. Less: Teacher and Instructional Aide Salaries and Benefits deducted in Column 2			997,294.00
13a. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4a (Extracted)			63,327.00
b. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4b (Overrides)*			
14. TOTAL SALARIES AND BENEFITS			134,959,132.00
15. Percent of Current Cost of Education Expended for Classroom Compensation (EDP 397 divided by EDP 369) Line 15 must equal or exceed 60% for elementary, 55% for unified and 50% for high school districts to avoid penalty under provisions of EC 41372			56.27%
16. District is exempt from EC 41372 because it meets the provisions of EC 41374. (If exempt, enter 'X')			

PART III: DEFICIENCY AMOUNT	
A deficiency amount (Line 5) is only applicable to districts not meeting the minimum classroom compensation percentage required under EC 41372 and not exempt under the provisions of EC 41374.	
1. Minimum percentage required (60% elementary, 55% unified, 50% high)	55.00%
2. Percentage spent by this district (Part II, Line 15)	56.27%
3. Percentage below the minimum (Part III, Line 1 minus Line 2)	0.00%
4. District's Current Expense of Education after reductions in columns 4a or 4b (Part I, EDP 369)	239,863,188.00
5. Deficiency Amount (Part III, Line 3 times Line 4)	0.00

PART IV: Explanation for adjustments entered in Part I, Column 4b (required)	
Adjusted for Local Programs such as Parcel Tax and MRAD	

Public Records Request Log 2015-2016
Week Ending October 15, 2015

	Date of Receipt	Requestor	Requested Records/Information	Current Status
6	7/15/15	Fatima Alleyne	#1- District Budget for Administrator Appointments #2- Job Descriptions / Announcements for Teachers and Teacher Aides' appointments posted as Parcel Tax Appointments #3- Health documents for Washington Elementary 5/31 – 6/5/15	Assigned to Attorney
7	7/15/15	Fatima Alleyne	#1- Salaries for Superintendents and Administrators #2- Lozano Smith Attorneys' Invoices 1/2012 – 7/15/15	Assigned to Attorney
23	9/4/15	Anton Jungherr	2015-16 Legal Service Contracts for Ramsey & Ehrlich; Brag Coffin Lewis & Trapp; and Swanson & McNamara	10/14/15 Letter/Information mailed COMPLETED
27	10/5/15	Janet Headington	Attorney Fees / Mr. Ngo	Gathering / Reviewing Documents
28	10/5/15	Anton Jungherr	Harris Construction Agreement / Board Approval Date	Reviewing Documents
29	10/5/15	Anton Jungherr	Joint Board of Ed and CBOC Meeting of September 30, 2015 / Voice recording	Reviewing Documents
30	10/9/15	Betsy Brazy Law Office of Betsy J. Brazy	Fagen, Friedman Fulfrosts Attorneys / Invoices, payments, costs, Agreements for services rendered in WCCUSD v. Natalia Quintero	Acknowledgement letter sent In Progress
31	10/12/15	Glenn Snyder Sheet Metal Workers Union	Alvarado Adult School / Restroom Remodel Project	Acknowledgement letter sent In Progress
32	10/12/15	Fatima Alleyne	Lozano Smith Attorneys / All Invoices, Contracts and Expenses paid beginning January 1, 2014 – December 31, 2014	Assigned to Attorney
33	10/15/15	Jerry McClain Labor Commissioner State of California	New Gompers and LPS Richmond School Projects / McCray Plastering Records	Melissa Payne is working on gathering documents
34	10/15/15	Jerry McClain Labor Commissioner State of California	El Cerrito High School / Stadium Project – Hauzen Inc. Records	Melissa Payne is working on gathering documents
35	10/15/15	Giorgio Cosentino	Information on drug related issues and resources pertaining to Hercules High, Hercules Middle and North Campus / To be used during Red Ribbon Week	Acknowledgement letter sent In Progress

**Public Records Request Log / Ongoing
2014 - 2015**

87	11/18/14	Fatima Alleyne	Washington School Budget / SSC SY 2009 -to- 2013	4/3 and 5/18/15-Contacted Requestor to review documents Requestor to schedule apt. to review
176	3/23/15	Michael Strub Jr. Irell & Manella LLP	CA Healthy Kids Survey / CA School Climate Survey / CA Student Survey / LCAP / Student Information / Suspensions / Expulsions / Employment Information	Extension Invoked In Progress / Ongoing Gathering / Reviewing Documents Documents being sent via email after review
197	5/19/15	Timothy Adams Schoolie	WCCUSD Student Information/Records for the past 5 years	Extension Invoked In Progress / Ongoing Gathering / Reviewing Documents Documents being sent via email after review